



Designated Outdoor Refreshment Area
Participant Agreement Application

SUBMITTAL INSTRUCTIONS

1. Any business who wishes to be included in the Piqua Designated Outdoor Refreshment Area (DORA) and be permitted to serve alcohol within approved DORA cups, must complete the application below.
2. A list of approved businesses will be placed on the City of Piqua website, and your participation will be automatically renewed annually, unless requested to be removed from the list. The City of Piqua may remove any business for any reason from the program.
3. The application may be submitted to piquapermits@piquaoh.gov or dropped off in the Community Services Department during business hours of 8AM-4PM Monday through Friday.
4. Completed applications must include the following additional information: copy of approved State of Ohio Liquor License in good standing, digital copy of business logo (.png or .jpg format), signed copy of Participant Agreement.

COMPLETED AGREEMENT	COPY OF LIQUOR LICENSE	BUSINESS LOGO (digital)
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BUSINESS INFORMATION

Business Name:

Business Address:

Liquor Permit Number (Rq'd):

Business Phone Number:

Primary Contact Person:

Phone Number:	Email:
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Position Held with Business:

APPLICANT INFORMATION (if different from Primary Contact)

First / Last Name:

Title / Roll with Business:

Phone Number:	Email:
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Best Way to Contact:	Phone / Email
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PARTICIPANT AGREEMENT

Business Name:

Business Address:

Business Owner(s) – If owned by an LLC, all owners with an interest must be listed:

RULES, REGULATIONS, AGREEMENT

By signing this agreement, the owner(s) of the above business establishment agree to follow all rules, regulations, laws, and standards, some of which are noted below, as well as, within the City of Piqua DORA guidelines approved by the State of Ohio, which are available by request from the City of Piqua.

1. A business establishment CANNOT make their own DORA cups, nor create unique cups for use as DORA cups.
2. DORA cups shall be requested by the Business establishment from Mainstreet Piqua and will be provided in groupings of 100. (i.e. 100, 200, 500, etc.).
3. No DORA cups shall be sold to anyone under the age of 21.
4. DORA cups shall not hold more than sixteen (16) fluid ounces of liquid.
5. DORA cups are NOT permitted to be refilled.
6. DORA cups may only be sold at participating, approved establishments and must be filled by the business providing the cups. You may not sell, trade, or give away cups provided through the City of Piqua DORA program. Cups not utilized must be given back to Mainstreet Piqua or the City of Piqua.
7. DORA cups are not permitted into another business establishment that sells alcohol, nor are they permitted within any business displaying a red “DORA not Permitted” sign. Business owners shall enforcement this regulation within their own establishments.
8. DORA cups may only be sold within your establishment or within the DORA boundaries. You may be permitted to sell beverages outside (within the DORA boundaries) with additional permits through the City of Piqua.
9. As a DORA participant, you are required to place the “DORA Rules and Regulations” within your establishment for visitors to see easily.
10. All DORA cups are required to be tracked, and you agree to provide a monthly report to Mainstreet Piqua and the City of Piqua noting the number of DORA cups sold in the previous month.



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ANNUAL RENEWAL REQUIREMENT

By signing this agreement, the business owner(s) also acknowledge the annual renewal requirement for continued participation in the DORA program. The business agrees to complete and submit a new application and provide updated documentation on an annual basis **by December 31st of each year** to maintain their status as a participant in the DORA program. This includes, but is not limited to, submission of the signed Participant Agreement, a valid State of Ohio Liquor License, updated business logo, and any other requested documentation. Failure to complete the renewal by the specified date may result in the business being removed from the list of approved participants. The City of Piqua reserves the right to remove any business from the program if the annual renewal is not completed by **December 31st**.

ACKNOWLEDGMENT AND AUTHORIZATION – OWNER(S)
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The undersigned acknowledges that the information provided herein is accurate to the fullest extent of their knowledge. I (we) understand that the materials provided within this document are subject to public record and will be verified through legal methods.

Business Name and Address

Owner’s Printed Name (Must be an Individual, no LLC or Corp)
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Owner’s Signature	Date
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Owner’s Printed Name (Must be an Individual, no LLC or Corp)
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