

Engineering Division Permit Process

When is a permit required?

- The following is a list of all permits issued by the City of Piqua Engineering Division and why they are required:
 - **Closing Permit**- For the temporary closing of any part of the right-of-way, including the sidewalk, tree lawn, parking spaces, 1 travel lane or the entire street or alley.
 - **Dumpster Permit**- For the placement of a dumpster within the City of Piqua right-of-way.
 - **Handicap Parking Request Permit**- For the placement of a handicap sign and pavement marking designating a handicap parking space in front of the applicant's property.
 - **Right-of-Way Permit**- For excavation taking place in the right-of-way or emplacement of items in the right-of-way.
 - **Sidewalk/Curb/Curb Cut Permit**- For the placement of sidewalk and/or curb within the City of Piqua right-of-way (either new or replacement).
 - **Oversize Vehicle Permit**- For the transportation of oversized vehicles through the City of Piqua.
 - **Agricultural Animal, Temporary Custody Request Permit**- For the legal, temporary custody of agricultural animals not exceeding three consecutive days per calendar year.
 - **Water Connection Permit**- For a new connection into the City of Piqua's water main.
 - **Sewer Connection Permit**- For a new connection into the City of Piqua's sewer main.

How do I obtain a permit?

- To apply for a permit, you must submit a completed permit application (with appropriate drawing & fee- if applicable) on GovWell via the City of Piqua's website or submit in person at:

City of Piqua Engineering Division
201 West Water Street
Piqua, OH 45356

- Upon submittal to the City of Piqua Engineering Division the permit request will be reviewed. The applicant will typically receive notification from this office within 3-5 business days regarding the status of the permit.