

PURPOSE OF A RIGHT-OF-WAY OPENING PERMIT

A Right-of-Way Opening Permit is required for excavation taking place in the right-of-way.
If any part of the right-of-way will be closed or blocked, a Closing permit will also be required.

SUBMITTAL REQUIREMENT CHECKLIST

<input type="checkbox"/> Application		<input type="checkbox"/> Site Plan	<input type="checkbox"/> Fee \$ _____ Receipt # _____
<input type="checkbox"/> Performance Bond	<input type="checkbox"/> Proof of Liability Insurance***	<input type="checkbox"/> OUPS Confirmation Number: _____	

APPLICANT INFORMATION	<input type="checkbox"/> Primary Contact	<input type="checkbox"/> Billing Contact
Company Name:		
Responsible Person On-Site:		
Mailing Address:		
Phone Number:	Email:	
OWNER INFORMATION		
First Last Name:		
Mailing Address:		
Phone Number:	Email:	

PROJECT INFORMATION			
Location/Street Address:			
<input type="checkbox"/> Sidewalk	<input type="checkbox"/> Tree Lawn	<input type="checkbox"/> Travel Lane	<input type="checkbox"/> Parking Space(s)
Start Date:	End Date:	Number of Openings:	Size of Openings:

Description of Work:

ACKNOWLEDGMENT AND AUTHORIZATION

I hereby certify that the proposed request is authorized by the "Owner of Record" and agree to conform to all applicable laws and regulations of the City of Piqua, Ohio.

***PLEASE NOTE: Proof of liability insurance. The only accepted form of proof will be a Certificate of Insurance that can be secured from your insurance agent. This certificate must include in the description of operations section a clause stating: The Piqua City as an additional insured.

Applicant Name

Date

Applicant Signature

Title

TERMS AND CONDITIONS

- The contractor shall notify the city inspector 48 hours prior to work commencing and within 48 hours after the work is completed.
- A copy of the approved permit and plans must be in the possession of the contractor's responsible person on-site at the project location while the work is being performed within the right of way.
- This permit is valid from the begin date through the end date of the work activity as indicated above.
- All work done shall be under the supervision and to the satisfaction of the City of Piqua Public Works Director or his duly appointed representative, and subject to the terms and conditions of the City of Piqua Street Cut and Right of Way Opening Drawings and Specifications adopted by the Ordinance 10-03.