

**PURPOSE OF A DOWNTOWN PARKING PERMIT**

The Downtown Parking Permit was established to provide parking to residents and business vehicles in the Central Business District (CBD).

**SUBMITTAL REQUIREMENT CHECKLIST**

<input type="checkbox"/> Application	<input type="checkbox"/> Current Driver's License	<input type="checkbox"/> Proof of Insurance
<input type="checkbox"/> BMV Vehicle Registration	<input type="checkbox"/> Proof of Address (Rental Agreement, Current Utility Bill)	

**APPLICANT INFORMATION**

<input type="checkbox"/> Resident Parking	<input type="checkbox"/> Business Parking
Applicant First Last Name:	
Company Name:	
Mailing Address:	
Phone Number:	Email:

**VEHICLE INFORMATION**

Year:	Make and Model:
VIN Number:	Registered Owner:
License Plate:	State:

**ACKNOWLEDGMENT AND AUTHORIZATION**

The undersigned acknowledges that the information provided herein is accurate to the fullest extent of their knowledge.

_____	_____
<b>Applicant Name</b>	<b>Date</b>
_____	_____
<b>Applicant Signature</b>	<b>Title</b>

**RESIDENTIAL PARKING**

In the interest of accommodating residential parking in the CBD, the City Manager will permit parking in “limited parking” areas for vehicles registered with the City Engineer’s Office and properly displaying a valid parking permit. The permission is granted to downtown residents only as an exception to non-handicap, 2-hour parking restrictions, between the hours of 6 pm and 8 am.

We reserve the right to limit the number of parking permits issued for a single residence. Permission is only granted if the permit is prominently displayed. Permits are subject to revocation upon the discretion of the City Manager. A Downtown Parking Permit does not provide exception to any other parking regulations beyond the 2-hour limits and do not apply to spaces limited to less than 2-hours. Permits are not transferrable and are only valid on the vehicle registered with the City.

**BUSINESS PARKING**

In the interest of accommodating businesses in the CBD, the City Manager will permit parking for business vehicles in the public parking lots located in the CBD. Please be advised that all laws regulating traffic apply to the operation of vehicles within the public parking lots and all business vehicles utilizing the parking lots in the CBD must register their vehicles and properly display a valid parking permit.

A **Business Vehicle** is defined as: Any motor vehicle or trailer designed or used to carry freight or merchandise in the furtherance of any commercial enterprise.