

City of Piqua

Request for Proposal – Health Insurance Consultant Services

The City of Piqua invites you to submit a proposal to provide professional consulting services for exploring alternatives to the City's current health insurance coverage.

BACKGROUND

The City of Piqua, Ohio is a full service city located 25 miles north of Dayton in Miami County on Interstate 75. The City employs 195 full-time employees, 2 part-time employees, and approximately 60 seasonal employees. Only full-time employees who work 40 hours or more per week are eligible for health insurance. Currently, the City has 166 employees covered by health insurance. Of this number, 138 are family enrollments and 28 are single enrollments. The City's current health insurance plan is a high deductible plan with either a health savings account or a health reimbursement account that are partially funded by the City.

A Health Insurance Committee consisting of union, non-union, and management employees is exploring this issue in a more comprehensive manner.

SCOPE OF SERVICES

The City of Piqua is seeking an insurance consultant who will provide the following services:

1. Work with and help educate the Employee Health Insurance Committee on current health insurance issues and trends.
2. Assist in review of current benefit schedule, help identify a full range of options, and make recommendations concerning revision of those benefits.
3. Propose a comprehensive, affordable health care strategy for the City's full-time employees.
4. Help prepare a request for proposals for health insurance coverage, coordinate and participate in the review and advise the city in the review of proposals submitted.
5. Represent the City in negotiations with health insurance providers
6. Provide consultation with regard to the short-term and long-term needs of the City and the employees.
7. Work with the Employee Health Insurance Committee to enhance the wellness program

Please submit thirteen (13) copies of the proposal no later than March 8, 2010 at the following location:

City of Piqua
Human Resources Department
201 West Water Street
Piqua, Ohio 45356

Please note: Proposals must be marked on the outside of the envelope, Medical Health Insurance Consulting Services Proposal.

All proposals will be thoroughly evaluated on the basis of relevant experience and proven track record.

If you have any questions or need additional information regarding this Request For Proposal, please feel free to contact my office at (937) 778-2053.
Sincerely,

Elaine G. Barton
Human Resources Director

Note:

The City of Piqua anticipates that the consultant chosen will negotiate directly with the insurance companies on behalf of the City. Therefore, we do not anticipate that the City will also be using a broker for this service.