



HUMAN RESOURCES DEPARTMENT

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December 5, 2011

MEMORANDUM

To: Civil Service Commission Members

From: Elaine G. Barton, Human Resources Director

Re: Civil Service Commission Meeting Agenda

Meeting Date: **Monday, December 12, 2011 at 4:30PM**

Location: **Administration Conference Room – 2nd Floor MGC**

AGENDA

Roll call of members

1. Approval of minutes of the October 25, 2011 meeting
2. Discuss promotional exam for the position of Police Lieutenant
3. Adjourn